

Application form for the payment of unreleased Mahapola /Bursary Installments

Name and Student Reg. No:-.....

Faculty:..... Is the Installment Mahapola or Bursary?:.....

Month and Installment No. of unreleased Mahapola or Bursary:.....

Reason for not receiving the Installment of relevant month:

(Supportive documents shall be attached)

.....
.....
.....
.....

Date:-.....

Signature:-.....

Recommendation of the Dean

I satisfy* / do not satisfy* the reason/ reasons stated by the student for obtaining the unreleased Mahapola / Bursary Installment for the month of

I satisfy* / do not satisfy* the attendance for the academic work of this student during the month of

I recommend */ do not recommend *the payment of unreleased Mahapola / Bursary Installment.

Date:-.....

Signature:-.....

Official Seal:-

Approval of the Deputy Vice Chancellor

Assistant Registrar / Student Affairs

I approve */ do not approve* the payment of unreleased Mahapola / Bursary Installment of this student for the month of

Date:-.....

Signature:-.....

Official Seal:-

(* please strike out the inappropriate words)

(N.B. Please note that requests for payment of unreleased Installments after the 1st week of following month will not be entertained as Mahapola signature sheets should be sent to Mahapola Trust Fund within the 1st week of following month.)